

Introduction

StratosNet offers e-mail connectivity to subscribers using either the POP3 or IMAP protocol. When you use POP3, you only have the option of downloading all your mail to your local PC. While this is very straightforward and desirable in most situations, you don't have any control of what you download. With IMAP, you can download just the header information of messages in your mailbox. You can then choose to download or delete specific messages without downloading the entire contents.

Even if POP3 is your preferred method for collecting *StratosNet* e-mail, there may be cases when a message has been sent to your account that is unwanted or too large to be downloaded using your satellite connection. In these cases, you can switch to IMAP, view header information and text of the message, delete the unwanted message without downloading it, then switch back to POP3.

For a full version of these instructions including screen images, please consult the ***StratosNet* User Guide** found on the *StratosNet* CD-ROM.

Netscape Messenger Configuration

This section explains how to configure Netscape Messenger to use IMAP.

Please note that if you are not using the Venturi Compression software, the Incoming Mail Server may be listed as something other than 127.0.0.1. If you are using an e-mail client other than Netscape Messenger, please consult the documentation for that software to verify that IMAP is supported.

1. Within Netscape, select **Edit, Preferences**.
2. Select **Mail & Newsgroups** and then select **Mail Servers**.
3. The Incoming Mail Server type must be changed from POP3 to IMAP.
 - Highlight *127.0.0.1* below Incoming Mail Servers and click **Edit**.
 - Select *IMAP Server* as the *Server Type*.
4. If you wish to have Netscape Messenger remember your password, select the **Remember password** option.
5. Click on the **IMAP** tab.
6. Under the section entitled **When I delete a message** select the option **Mark it as deleted**.
7. Click **OK**.
8. Click **OK** on the Preferences dialog.

Netscape Messenger is now configured to use the IMAP protocol.

Viewing and downloading mail with IMAP

The Netscape Messenger window is slightly different when using the IMAP protocol for viewing e-mail. The Local Mail folders have been shifted down and there is a new group of folders - 127.0.0.1. The Inbox in this new group indicates the Inbox on the mail server. Clicking on this Inbox will cause Netscape to connect to the *StratosNet* mail server and download all header information.

Note: When using IMAP, your messages are **not** automatically downloaded to your PC. From here you can copy or move specific messages to local folders (those under Local Mail) or delete messages without downloading them. Please consult the Netscape Help files for full details on using IMAP.

Permanently downloading a message

If you wish to permanently download a message select it from the message list and drag it to the Local Mail Inbox. This will move the message from the server to dedicated directory on your PC. You will be able to view this message using Netscape Messenger in the future even if you are not connected to *StratosNet*.

Temporarily viewing a message

You can temporarily view message contents while leaving the message on the server.

If you wish to view the message body you can select the message in the message list and view the message in the preview pane. You will be able to see information about number and size of attachments to the message. Please note that this messages seen in the preview pane are downloaded to a temporary file, which will be lost, when you disconnect from *StratosNet*.

If you double click on a message in the message list, the message will open in a new window.

Note: This is a temporary copy of the message that will be lost when you close the window. You can selectively save message attachments from this window by right clicking on the attachment and selecting **Save As**. If you double-click on a message attachment, this attachment will be downloaded to a temporary file. If you do not save the attachment in the application that it was opened in, it will be lost and you will have to download it again if required from the server.

Deleting a message from the server

You can delete a message from the server without having to download it.

1. Select the undesired message(s) in the message list and press the **Delete** key (on some keyboards this is labeled as **Del**). Note that a red X is placed through the message icon indicating that the message is marked for deletion.
2. Select **File -> Compact This Folder** to complete the deletion process.

Reconfiguring for POP3 (optional)

If you prefer the ease of use of POP3 but have switched to IMAP to delete a large e-mail attachment, you can switch back to POP3.

1. Within Netscape, select **Edit, Preferences**.
2. Select **Mail & Newsgroups** and then select **Mail Servers**.
3. The Incoming Mail Server type must be changed from IMAP to POP3.
 - Highlight *127.0.0.1* below Incoming Mail Servers and click **Edit**.
 - Select *POP3 Server* as the *Server Type*.
4. Click **OK**.
5. Click **OK** on the Preferences dialog.

For more information on any Stratos Services or equipment, please contact us:

**INSIDE NORTH AMERICA
OUTSIDE NORTH AMERICA
INTERNET E-MAIL
WEBSITE
INMARSAT TERMINAL**

**1 888 766 1313
+1 709 748 4233
info@stratos.ca
www.stratos.ca
31#**